



# MARIA ANGELICA ANGELES

Registered Nurse

## About Me

In my long years of experience, I have gained enormous amount of patience and control over my emotions. I am self reliant but willing to be taught and learn from others. I love laughing with employees but at the same time I am strict when it comes to rules and regulations. I am hard working cheerful and always have a positive outlook.

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## Education

### FAR EASTERN UNIVERSITY

Bachelor of Science in Nursing  
2003 - 2007

### OCCUPATIONAL HEALTH NURSES ASSOCIATION OF THE PHILIPPINES (OHNAP) INC.

248th Postgraduate Course on Basic Occupational Safety and Health (BOSH) for Nurses  
January 29 to February 3, 2018

## Skills

- Management Skills
- Negotiation
- Critical Thinking
- Leadership

## Experience

### Corporate Nurse/ HR Generalist (Compensation and Benefits)

2022 – Present

#### Staff Domain (PH) Inc.

Main function is general health and safety of the employees. Handles health verification from onboarding, to assisting employees with their health needs, validation of submitted medical documents and other day to day medical concerns. Also handles compensation and benefits of the employees and government compliances such as PAGIBIG, SSS, PHILHEALTH and BIR as well as direct affiliations with HMO, Life Insurance and even Pre-employment medical clinics. I also adapted a lot of ticketing system such as Zendesk, Hubspot, Salarium and company owned HRMS. I also took part in planning and implementation of company activities and ensure satisfaction of all employees and many more.

### OSH Nurse/ HR Assistant

2016 – 2022

#### Advance Food Concepts, Mfg. Inc.

Main Function was Health and Safety and general welfare of the employees. I was the only HR staff stationed in one of the manufacturing plants. Basically, promotion and implementation of health, safety and Administrative tasks. Also handled time keeping, audits, and assisted in engagement activities as well. Also done recruitment, handled NTE, NOD as well as coordinate with LGU regarding compliances.

### Our Lady of Perpetual Succor College School Nurse

2008 – 2014

Responsibility includes the general health and welfare of students and employees. Assessment, bed side care and giving of medication was part of the daily routine. Maintaining accurate and updated records of students and employees. Facilitated health promotion and wellness seminars. Also took part in facilitating evacuation drills and conduction of safety seminars for employees. Maintaining accurate and updated records of students and employees.

### Volunteer Nurse (OR/DR/ NICU) HVILL Hospital

2008

Mainly assisting doctors during operation and bed side care post operation. Responsible in charting accurate information and giving of proper medication in NICU patients. I also stationed as Medical Secretary for a month and assisted patients during check ups.

## References

### Angela Piad

Staff Domain Inc. / HRBP

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### Haidee Pillas

OLOPSC / Head Nurse

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